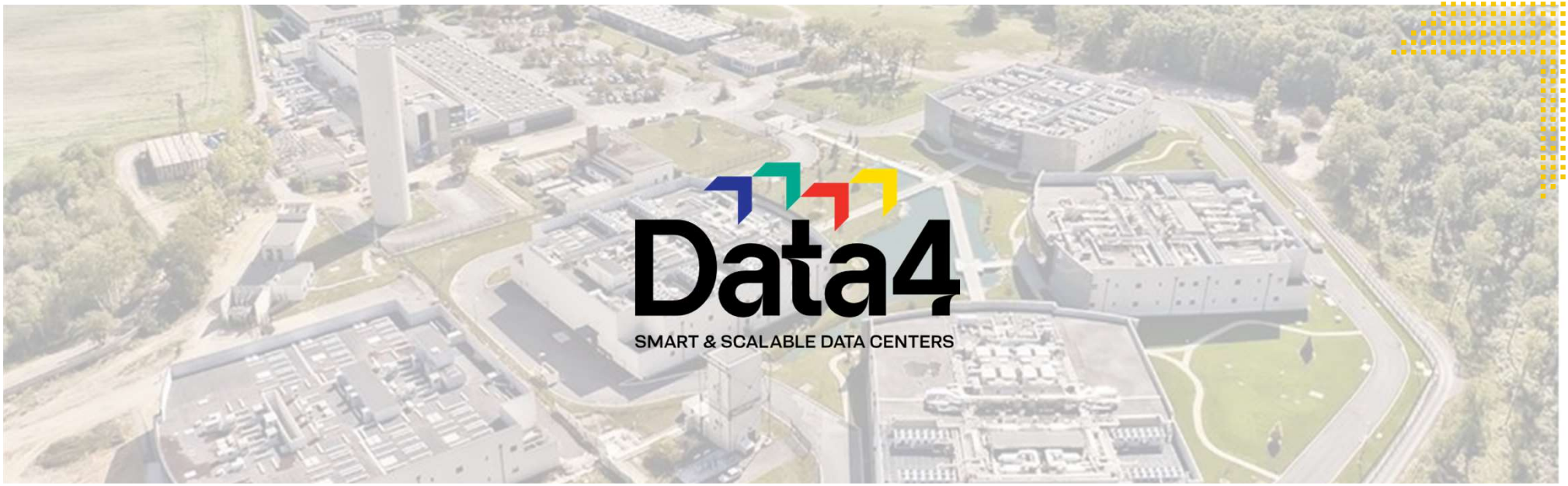


MIL02 - CAMPUS DATA CENTER A VITTUONE

INTEGRAZIONE ALLA PROCEDURA DI VALUTAZIONE DI IMPATTO AMBIENTALE AI SENSI DELL'ART.23 DEL D.LGS. 152/06 E SMI

PIANO PER LA GESTIONE DEI RIFIUTI RAEE
(RIFIUTI DA APPARECCHIATURE ELETTRICHE AD ELETTRONICHE)

DATA4 | 03/11/2025

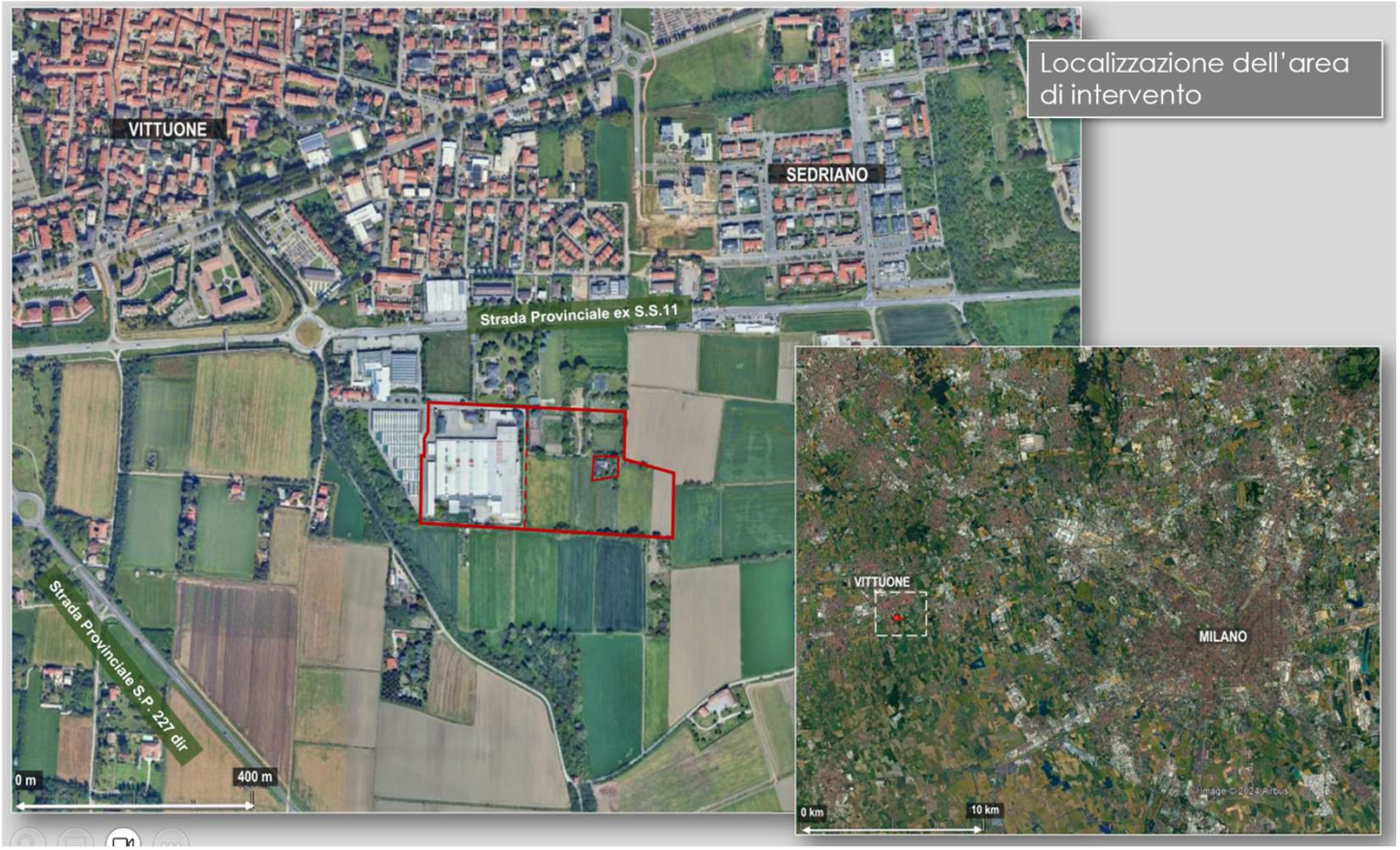
PREMESSE

STATO DELL'ISTANZA ED INTEGRAZIONI RICHIESTE

- DATA 4 LOMBARDIA S.p.A. ha presentato in data 20 dicembre 2024 al Ministero della transizione ecologica, ai sensi dell'art.23 del D.Lgs.152/2006, istanza per l'avvio del procedimento di Valutazione di Impatto Ambientale del progetto compreso nella tipologia elencata nell'Allegato II alla Parte Seconda del D.Lgs. 152/2006 al punto 2, denominata "impianti termici per la produzione di energia elettrica, vapore e acqua calda con potenza termica complessiva superiore a 150 MW" **(ID: 13551**)
- Il progetto è localizzato nel Comune di Vittuone (MI), parte di Città Metropolitana di Milano, e prevede la realizzazione di un nuovo Campus Data Center Data4 denominato **MIL02**. Gli edifici che compongono il Campus necessitano di generatori di energia che possano in caso di emergenza, cioè di interruzione della fornitura elettrica proveniente dalla Rete Elettrica Nazionale, entrare in funzione e garantire la continuità di servizio dei data center. La potenza termica complessiva dei vari generatori è pari a 298 MWt così suddivisa tra i vari edifici componenti il Data Center Campus: - Edificio DC01 – 149 MWt - Edificio DC02 – 149 MWt.
- In data 21 luglio 2025 protocollo n. m_amte.CTVA.REGISTRO UFFICIALE.U.0010737.21-07-2025 la Sottocommissione tecnica di verifica dell'impatto ambientale VIA e VAS del Ministero dell'Ambiente e della Sicurezza Energetica, a seguito delle attività di analisi e valutazione della documentazione tecnica pervenuta ed al fine di procedere con le attività istruttorie di competenza, alla luce di quanto stabilito dall'art. 19 del D.Lgs. 152/2006, considerati i pareri pervenuti dal Comune di Vittuone, da ARPA Lombardia, dal Comune di Sedriano, dal Comune di Arluno, dalla Città Metropolitana di Milano e da Regione Lombardia, ha richiesto a DATA 4 LOMBARDIA S.p.A. documentazione integrativa e chiarimenti tra cui, al comma 1.4, quanto segue: **«Prevedere un piano per la gestione dei rifiuti RAEE (Rifiuti da Apparecchiature Elettriche ed Elettroniche) al fine del recupero ottimale dei materiali e prevedere un monitoraggio che riduca progressivamente la produzione di rifiuti».**
- Il presente documento ha lo scopo di fornire le informazioni richieste al punto 1.4 anzidetto.

INQUADRAMENTO TERRITORIALE

LOCALIZZAZIONE DELL'INIZIATIVA



ARTICOLAZIONE DEL CAMPUS

CAMPUS AL TERMINE DEI LAVORI

PIANO DI GESTIONE DEI RIFIUTI (TRA CUI I RAEE)

POLITICA DI GESTIONE DEI RIFIUTI DI DATA4, INCLUSI I RAEE

Il gruppo Data4, di cui DATA 4 LOMBARDIA S.p.A. fa parte, dispone di una politica dei gestione dei rifiuti che rappresenta una porzione del più ampio programma denominato Data4Good.

All' **Allegato 1** si riporta la dichiarazione del CEO Olivier Micheli in merito alla politica di gestione dei rifiuti. Di seguito alcuni stralci della dichiarazione anzidetta che si riferiscono ai RAEE:

Una delle componenti importanti di questo approccio è il trattamento dei rifiuti provenienti dalle nostre attività, nel rispetto delle normative vigenti e in un processo di miglioramento continuo.

Questa politica di trattamento dei rifiuti coinvolge tutti i nostri stakeholder: dipendenti, clienti, fornitori di servizi, appaltatori, visitatori, ecc. che sono impegnati all'interno dei nostri campus e uffici.

Si inserisce in una logica che privilegia le soluzioni meno impattanti per ridurre la nostra impronta ambientale, nel quadro della norma ISO 14001:

In questo contesto, ci siamo posti i seguenti obiettivi:

- Ridurre: acquisto di materiali con un migliore indice di durabilità e riparabilità, sostituzione di utensili di plastica con un profilo durevole, ecc.
- Riutilizzare: creazione di un sistema di seconda vita per attrezzature inutilizzate o più adatte alla nostra attività, utilizzo di prodotti o componenti riciclati, ecc.
- Riciclare: implementazione di processi dedicati per rispettare le regole di selezione dei "5 flussi" (cartone/carta, legno, metallo, plastica e vetro), selezione dei rifiuti di apparecchiature elettriche ed elettroniche (RAEE), rifiuti pericolosi (batterie, oli, fanghi, ecc.), mobili, ecc.

L'attuazione di questa politica, i relativi processi così come i risultati ottenuti sono regolarmente condivisi e controllati durante le riunioni di monitoraggio " environment ".

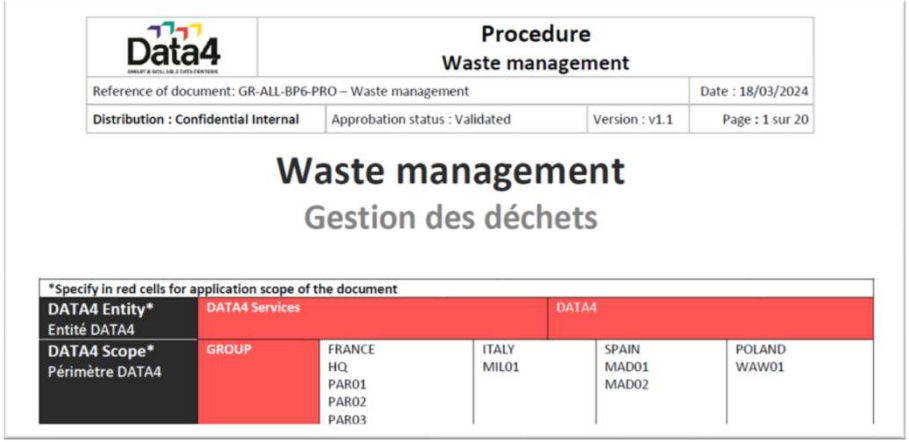
PIANO DI GESTIONE DEI RIFIUTI (TRA CUI I RAEE)

PROCEDURA DI GESTIONE RIFIUTI DEL GRUPPO DATA4

La procedura di gestione dei rifiuti del gruppo Data4 è unica per tutto il gruppo.

Ad oggi è già attiva sui campus operativi (in Francia HQ, PAR01, PAR02, PAR03, in Italia MIL01, in Spagna MAD01 e MAD02, in Polonia WAW01) e verrà attivat anche al Campus di Vittuone MIL02 quando diverrà operativo.

All' **Allegato 2** si riporta procedura completa in lingua inglese.



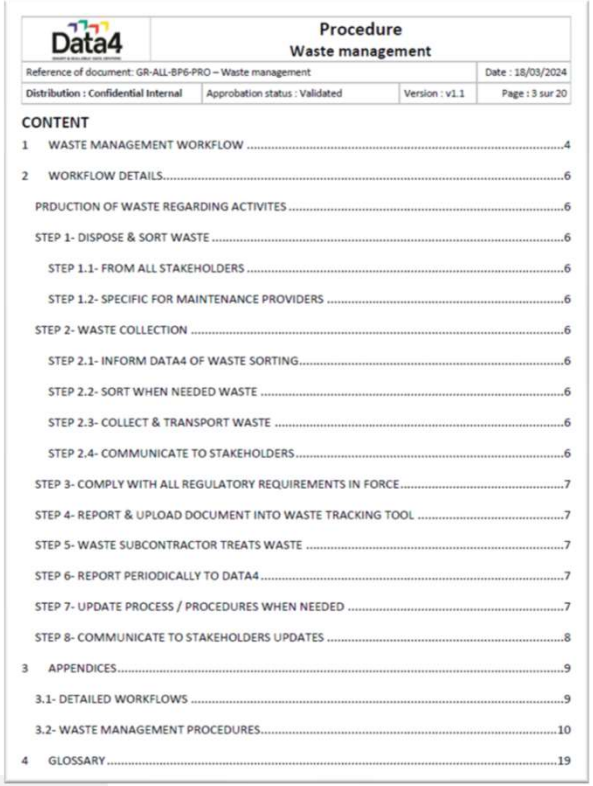
Data4	Procedure Waste management		
Reference of document: GR-ALL-BP6-PRO – Waste management			Date : 18/03/2024
Distribution : Confidential Internal	Approbation status : Validated	Version : v1.1	Page : 1 sur 20

Waste management

Gestion des déchets

*Specify in red cells for application scope of the document

DATA4 Entity* Entité DATA4	DATA4 Services			DATA4	
DATA4 Scope* Périmètre DATA4	GROUP	FRANCE HQ PAR01 PAR02 PAR03	ITALY MIL01	SPAIN MAD01 MAD02	POLAND WAW01



Data4	Procedure Waste management		
Reference of document: GR-ALL-BP6-PRO – Waste management			Date : 18/03/2024
Distribution : Confidential Internal	Approbation status : Validated	Version : v1.1	Page : 3 sur 20

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PIANO DI GESTIONE DEI RIFIUTI (TRA CUI I RAEE)

PROCEDURA DI GESTIONE RIFIUTI DEL GRUPPO DATA4

Di seguito la traduzione in lingua italiana del flusso di lavoro descritto da pag.6 a pag.9 della procedura in Allegato 2:

2. DETTAGLI DEL FLUSSO DI LAVORO

PRODUZIONE DEI RIFIUTI RELATIVAMENTE ALLE ATTIVITÀ

FASE 1 – SMALTIMENTO E SEPARAZIONE DEI RIFIUTI

In base al tipo di rifiuto, esso deve essere smaltito e separato nelle aree dedicate, in conformità con la **procedura di separazione dei rifiuti** riportata nell'**appendice 3.2** e con la **procedura di gestione dei rifiuti**.

FASE 1.1 – DA PARTE DI TUTTE LE PARTI COINVOLTE

- Tutti i rifiuti devono essere smaltiti e separati nelle aree dedicate.

FASE 1.2 – SPECIFICA PER I FORNITORI DI MANUTENZIONE

- Tutti i fornitori di manutenzione devono gestire autonomamente i rifiuti pericolosi generati dalle proprie attività *(ad esempio: fluidi refrigeranti, bombolette aerosol, indumenti contaminati, oli esausti, ecc.)*.

FASE 2 – RACCOLTA DEI RIFIUTI

FASE 2.1 – INFORMARE DATA4 SULLA SEPARAZIONE DEI RIFIUTI

- Il subappaltatore incaricato della gestione dei rifiuti deve informare **DATA4** quando la separazione dei rifiuti è stata eseguita in modo errato, documentando la situazione con fotografie sul posto.
  Quando invece la separazione e lo smaltimento dei rifiuti sono effettuati correttamente, il subappaltatore deve scattare foto delle buone pratiche per favorire la comunicazione e la sensibilizzazione.

FASE 2.2 – SEPARARE I RIFIUTI QUANDO NECESSARIO

- Quando la separazione dei rifiuti da parte degli stakeholder (clienti, fornitori dei clienti, ecc.) non è stata eseguita correttamente, il subappaltatore deve provvedere, per quanto possibile, alla corretta separazione dei rifiuti.

FASE 2.3 – RACCOLTA E TRASPORTO DEI RIFIUTI

- I rifiuti devono essere raccolti dalle aree di raccolta situate sul retro di ciascun edificio.
  Una volta raccolti, devono essere trasferiti all'area di smaltimento.
  Per i grandi contenitori, come i terminali per cartone o i cassoni da 15 m³, il subappaltatore organizza le operazioni di estrazione.

PIANO DI GESTIONE DEI RIFIUTI (TRA CUI I RAEE)

PROCEDURA DI GESTIONE RIFIUTI DEL GRUPPO DATA4

FASE 2.4 – COMUNICAZIONE AGLI STAKEHOLDER

- Periodicamente **DATA4** informa tutti gli stakeholder sulle buone pratiche e sulle possibili modalità di miglioramento in materia di separazione dei rifiuti.

FASE 3 – RISPETTARE TUTTI I REQUISITI NORMATIVI IN VIGORE

- Ogni parte coinvolta deve rispettare la normativa vigente.
  Ad esempio, i **rifiuti pericolosi** devono essere accompagnati dal documento **"Waste Tracking Slip"** (in Francia denominato **"Bordereau de Suivi des Déchets – BSD"**), mentre il trattamento finale dei rifiuti deve essere corredato dal **"Certificat d'Acceptation Préalable (CAP)"**.
  Ogni appaltatore responsabile del trattamento finale dei rifiuti deve essere **autorizzato alla raccolta e al trattamento dei rifiuti** prodotti nei campus **DATA4**.

FASE 4 – SEGNALARE E CARICARE I DOCUMENTI NELLO STRUMENTO DI TRACCIABILITÀ DEI RIFIUTI

- Tutte le operazioni relative alla gestione dei rifiuti devono essere **registrate nello strumento di tracciabilità dei rifiuti (TENNAXIA)**.
  Tutti i documenti obbligatori, come **"BSD"** e **"CAP"**, devono essere **caricati nel sistema**.
  Le **quantità** e le **descrizioni dettagliate** delle operazioni sono inserite e consultabili in questo strumento.

FASE 5 – IL SUBAPPALTATORE DEI RIFIUTI ESEGUE IL TRATTAMENTO

- In base alla propria competenza, il subappaltatore dei rifiuti esegue il trattamento seguendo la **gerarchia/piramide della gestione dei rifiuti**, che stabilisce le priorità nelle modalità di trattamento.

PIANO DI GESTIONE DEI RIFIUTI (TRA CUI I RAEE)

PROCEDURA DI GESTIONE RIFIUTI DEL GRUPPO DATA4

FASE 6 – REPORT PERIODICO A DATA4

Il subappaltatore incaricato della gestione dei rifiuti deve **inviare regolarmente a DATA4** i report relativi alle attività di gestione dei rifiuti.
Questo include:

- **riunioni periodiche**,
- **report sui KPI (indicatori di performance)**,
- **segnalazioni di anomalie osservate sul sito**, ecc.

FASE 7 – AGGIORNAMENTO DEI PROCESSI / DELLE PROCEDURE QUANDO NECESSARIO

DATA4 (Dipartimento Conformità) aggiorna i processi e le procedure ogni volta che ciò è richiesto dalle **normative vigenti** o in base ai **riscontri operativi sul campo**.
Gli aggiornamenti dei documenti devono seguire il processo **"GR-ALL-BP6-PRO – IMS Document Management"**.
Il **manuale CSM** viene aggiornato dal **team CSM** qualora le modifiche ai documenti riguardino i **clienti**.

FASE 8 – COMUNICARE GLI AGGIORNAMENTI AGLI STAKEHOLDER

DATA4 (Dipartimento Conformità) comunica regolarmente agli stakeholder gli **aggiornamenti relativi alla gestione e alla separazione dei rifiuti**, includendo:

- **indicatori di performance (KPI)**,
- **buone pratiche**,
- **possibili azioni di miglioramento**, ecc.

PIANO DI GESTIONE DEI RIFIUTI (TRA CUI I RAEE)

PROCEDURA DI GESTIONE RIFIUTI DEL GRUPPO DATA4

3 APPENDICI

3.1- DETAILED WORKFLOWS

TIPOLOGIA DI RIFIUTI DAI NOSTRI CLIENTI E FORNITORI

IN ROSSO = RIFIUTO PERICOLOSO

RIFIUTI INDUSTRIALI ORDINARI

SCATOLE / CARTONI

FLUIDI REFRIGERANTI

INDUMENTI SPORCHI

LEGNO / PALETS

MOBILI

AEROSOL

PICCOLE BATTERIE

HYDROCARBON MUD

METALLO

OLIO ESAUSTO

RAEE

BATTERIE E ACCUMULATORI

RIFIUTI DIVERSI DA BATTERIE / RAEE DEVONO ESSERE GESTITE DIRETTAMENTE DALLE AZIENDE CHE LO GENERANO → ES. VERNICI, AEROSOL, INDUMENTI SPORCHI, OLIO ESAUSTO, FANGO CONTENENTE IDROCARBURI, BATTERIE, ETC.

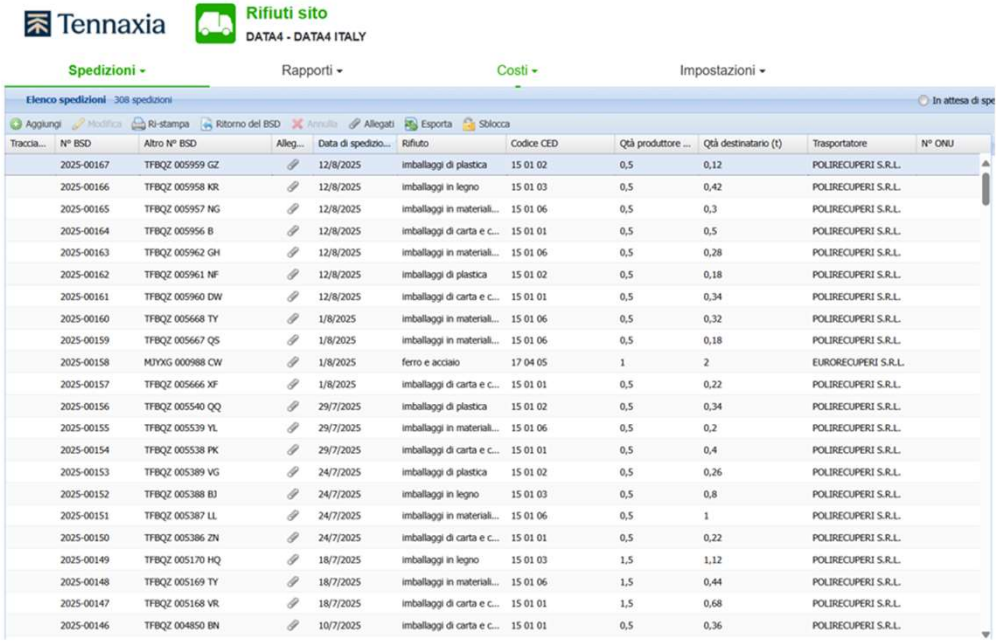
GESTIONE DEI RIFIUTI RAEE E PROGRESSIVA RIDUZIONE

MONITORAGGIO PER RIDURRE PROGRESSIVAMENTE LA RIDUZIONE DEI RIFUTI RAEE

Nella FASE 4 del flusso di lavoro descritto dalla «Procedura di lavoro» dei campus operativi si prescrive che:

- Tutte le operazioni relative alla gestione dei rifiuti devono essere **registrate nello strumento di tracciabilità dei rifiuti (TENNAXIA)**.
- Tutti i documenti obbligatori devono essere **caricati nel sistema**.
- Le **quantità** e le **descrizioni dettagliate** delle operazioni sono inserite e consultabili in questo strumento.

L'apposito software denominato **"TENNAXIA"** utilizzato nel campus MIL01 (già operativo) monitora anche i rifiuti RAEE e verrà utilizzato anche per il campus MIL02 una volta completato e divenuto operativo.
Tennaxia è lo strumento che verrà utilizzato per lavorare su una progressiva riduzione dei rifiuti RAEE.
Di seguito uno screenshot del software di MIL01:



Traccia...	N° BSD	Altro N° BSD	Alleg...	Data di spedizio...	Rifiuto	Codice CED	Qtà produttore ...	Qtà destinatario (t)	Trasportatore	N° ONU
	2025-00167	TFBQZ 005959 GZ		12/8/2025	imballaggi di plastica	15 01 02	0,5	0,12	POLIRECUPERI S.R.L.	
	2025-00166	TFBQZ 005958 KR		12/8/2025	imballaggi in legno	15 01 03	0,5	0,42	POLIRECUPERI S.R.L.	
	2025-00165	TFBQZ 005957 NG		12/8/2025	imballaggi in materiali...	15 01 06	0,5	0,3	POLIRECUPERI S.R.L.	
	2025-00164	TFBQZ 005956 B		12/8/2025	imballaggi di carta e c...	15 01 01	0,5	0,5	POLIRECUPERI S.R.L.	
	2025-00163	TFBQZ 005962 GH		12/8/2025	imballaggi in materiali...	15 01 06	0,5	0,28	POLIRECUPERI S.R.L.	
	2025-00162	TFBQZ 005961 NF		12/8/2025	imballaggi di plastica	15 01 02	0,5	0,18	POLIRECUPERI S.R.L.	
	2025-00161	TFBQZ 005960 DW		12/8/2025	imballaggi di carta e c...	15 01 01	0,5	0,34	POLIRECUPERI S.R.L.	
	2025-00160	TFBQZ 005668 TY		1/8/2025	imballaggi in materiali...	15 01 06	0,5	0,32	POLIRECUPERI S.R.L.	
	2025-00159	TFBQZ 005667 QS		1/8/2025	imballaggi in materiali...	15 01 06	0,5	0,18	POLIRECUPERI S.R.L.	
	2025-00158	MJYXG 000988 CW		1/8/2025	ferro e acciaio	17 04 05	1	2	EURORECUPERI S.R.L.	
	2025-00157	TFBQZ 005666 XF		1/8/2025	imballaggi di carta e c...	15 01 01	0,5	0,22	POLIRECUPERI S.R.L.	
	2025-00156	TFBQZ 005540 QQ		29/7/2025	imballaggi di plastica	15 01 02	0,5	0,34	POLIRECUPERI S.R.L.	
	2025-00155	TFBQZ 005539 YL		29/7/2025	imballaggi in materiali...	15 01 06	0,5	0,2	POLIRECUPERI S.R.L.	
	2025-00154	TFBQZ 005538 PK		29/7/2025	imballaggi di carta e c...	15 01 01	0,5	0,4	POLIRECUPERI S.R.L.	
	2025-00153	TFBQZ 005389 VG		24/7/2025	imballaggi di plastica	15 01 02	0,5	0,26	POLIRECUPERI S.R.L.	
	2025-00152	TFBQZ 005388 BJ		24/7/2025	imballaggi in legno	15 01 03	0,5	0,8	POLIRECUPERI S.R.L.	
	2025-00151	TFBQZ 005387 LL		24/7/2025	imballaggi in materiali...	15 01 06	0,5	1	POLIRECUPERI S.R.L.	
	2025-00150	TFBQZ 005386 ZN		24/7/2025	imballaggi di carta e c...	15 01 01	0,5	0,22	POLIRECUPERI S.R.L.	
	2025-00149	TFBQZ 005170 HQ		18/7/2025	imballaggi in legno	15 01 03	1,5	1,12	POLIRECUPERI S.R.L.	
	2025-00148	TFBQZ 005169 TY		18/7/2025	imballaggi in materiali...	15 01 06	1,5	0,44	POLIRECUPERI S.R.L.	
	2025-00147	TFBQZ 005168 VR		18/7/2025	imballaggi di carta e c...	15 01 01	1,5	0,68	POLIRECUPERI S.R.L.	
	2025-00146	TFBQZ 004850 BN		10/7/2025	imballaggi di carta e c...	15 01 01	0,5	0,36	POLIRECUPERI S.R.L.	

ALLEGATO 1

DICHIARAZIONE DEL CEO OLIVIER MICHELI IN MERITO ALLA POLITICA DI GESTIONE DEI RIFIUTI DI DATA4, INCLUSI I RAEE

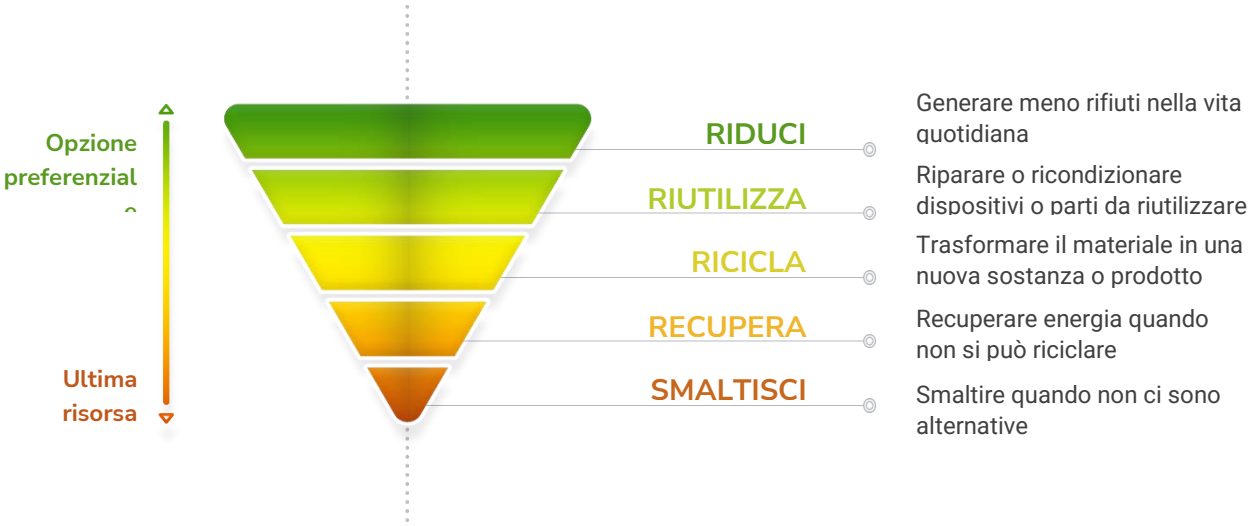
Politica di gestione dei rifiuti

Come parte del nostro programma Data4Good per lo sviluppo sostenibile, siamo impegnati in un approccio di economia circolare che ha un impatto su tutte le nostre attività:

Una delle componenti importanti di questo approccio è il trattamento dei rifiuti provenienti dalle nostre attività, nel rispetto delle normative vigenti e in un processo di miglioramento continuo.

Questa politica di trattamento dei rifiuti coinvolge tutti i nostri stakeholder: dipendenti, clienti, fornitori di servizi, appaltatori, visitatori, ecc. che sono impegnati all'interno dei nostri campus e uffici.

Si inserisce in una logica che privilegia le soluzioni meno impattanti per ridurre la nostra impronta ambientale, nel quadro della norma ISO 14001:



In questo contesto, ci siamo posti i seguenti obiettivi:

- **Ridurre:** acquisto di materiali con un migliore indice di durabilità e riparabilità, sostituzione di utensili di plastica con un profilo durevole, ecc.
- **Riutilizzare:** creazione di un sistema di seconda vita per attrezzature inutilizzate o più adatte alla nostra attività, utilizzo di prodotti o componenti riciclati, ecc.
- **Riciclare:** implementazione di processi dedicati per rispettare le regole di selezione dei "5 flussi" (cartone/carta, legno, metallo, plastica e vetro), selezione dei rifiuti di apparecchiature elettriche ed elettroniche (RAEE), rifiuti pericolosi (batterie, oli, fanghi, ecc.), mobili, ecc.

L'attuazione di questa politica, i relativi processi così come i risultati ottenuti sono regolarmente condivisi e controllati durante le riunioni di monitoraggio " environment ".

Olivier Micheli
CEO

ALLEGATO 2

PROCEDURA PER LA GESTIONE DEI RIFIUTI DEL GRUPPO DATA4

Le informazioni contenute nel documento allegato sono confidenziali e non possono essere divulgate.

L'allegato 2 potrà essere utilizzato per il solo scopo per il quale il Ministero ha richiesto il documento di cui l'allegato fa parte.

Waste management

Gestion des déchets

***Specify in red cells for application scope of the document**					
DATA4 Entity* Entité DATA4	**DATA4 Services**			DATA4	
DATA4 Scope* Périmètre DATA4	**GROUP**	FRANCE HQ PAR01 PAR02 PAR03	ITALY MIL01	SPAIN MAD01 MAD02	POLAND WAW01
Process owner Pilote du processus	**BP6- CONFORMITY – IMS Manager**				
Stakeholders, process(es) &/or functions involved Parties intéressées, processus &/ou function(s) concernée(s)					
	ALL CAMPUS STAKEHOLDERS	**B3- CSM**			
	MAINTENANCE SUBCONTRACTOR	**BP6- CONFORMITY**			
	WASTE SUBCONTRACTOR				
Origins of the need Origine(s) du besoin	**Customer Requirements** Exigences client	**Sustainability needs & expectations**			
	Legal and regulatory requirements Exigences légales et règlementaires	**European Directive (EU)** **« Code de l'environnement » (FR)**			
	ISO or other standards requirements Exigences ISO ou autre(s) référentiel(s)	**ISO 14001** GREENCIRCLE			
	Others Autres	**Company strategy, need of Standardization of process** **Comply with Waste management policy** **Data4Good program**			
Purpose of the content of document Objectif du contenu du document	**This procedure is to ensure the right process of waste management at DATA4 Services in compliance with legal requirements, needs & expectations from our stakeholders and internal sustainability program Data4Good.**				
Storage location Lieu de stockage	Z:\D4S - PM3 - CERTIFICATIONS\#6.1.2 Waste management				

Historical

Date	Version	Written by	Validated by	Reason of modification
15/03/2022	**1.0**	**C. HODEL**	**J-P. LEGLAIVE**	**Formalization (Workflow + content) of waste management process**
18/03/2024	**1.1**	**C. HODEL**	**JPL**	**Update**

Title: select the right type of document and the title of the document within the cartridge

Titre: sélectionnez la classification du document correspondante et le titre du document dans le cartouche

Distribution: tick the corresponding box bellow and within the cartridge

Distribution: cochez la case correspondante ci-dessous et dans le cartouche

	Public	**Public information, used in general for DATA4 group public communications.** Information rendue publique, en général pour les besoins de communication du groupe DATA4.
	Confidential Customer	**Communication only for people working or acting for DATA4 group and customers of DATA4 group.** Communication uniquement pour les personnes travaillant ou agissant pour le groupe DATA4 et les clients du groupe DATA4.
X	**Confidential Internal**	**Default classification level. Communication to people working or acting for DATA4 group & for the execution of their missions.** Niveau de classification par défaut. Communication aux personnes travaillant ou agissant pour le groupe DATA4 et pour l'exécution de leurs missions.
	Confidential Restricted	**Communication only to qualified people and are subject to a legal or regulatory framework.** Communication uniquement à des personnes qualifiées et soumises à un cadre légal ou réglementaire.
	Confidential Secret	**Communication strictly limited to a nominal list. This involved legal, financial, contractual documents, staff data base as well as steering committees reports.** Communication strictement limitée à une liste nominative. Cela concerne les documents juridiques, financiers, contractuels, la base de données du personnel ainsi que les rapports des comités de Direction.

More details about IMS document management can be found in the following procedure: "GR-ALL-BP6-PRO-IMS Document Management" available on internal network at following link ➔ Z:\D4S - PM3 - CERTIFICATIONS\#7.4 IMS documents\GR-ALL-BP6-PRO-IMS Document Management -V5.0

Pour plus de détails sur la gestion des documents du SMI, consultez la procédure suivante: « GR-ALL-BP6-PRO-IMS Document Management » disponible sur le réseau interne via le lien suivant ➔ Z:\D4S - PM3 - CERTIFICATIONS\#7.4 IMS documents

Any non-conformity issue to this document will be reported to QHSE Department
(ims@data4group.com)

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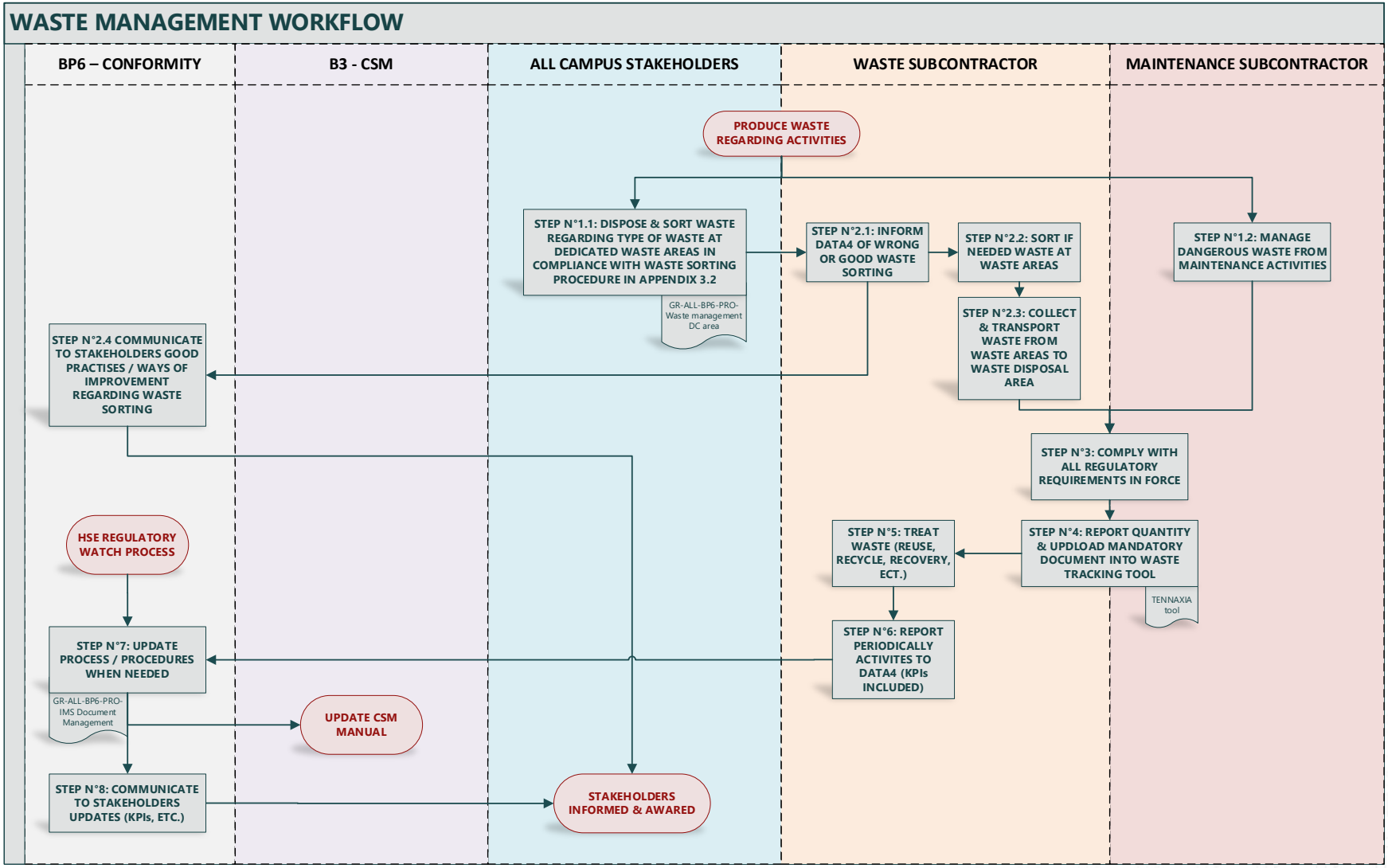
1 WASTE MANAGEMENT WORKFLOW



LEGEND:

STAKEHOLDER X

Any stakeholders part of the workflow (e.g. customer, vendor, process owner, taskforces, etc.)
Toute partie prenante (exemple : client, prestataire, pilote de processus, CSE, etc.) faisant partie du logigramme

START / END

Input & output of the process, used for first and last step of your process
Entrée et sortie du process, utilisé en première ou dernière étape du process

STEP
Etape

Action (verb), used to performed a task. Most used shape for every process
Action (verbe à l'infinitif), utilisé pour effectuer une tâche. Forme la plus utilisée dans chaque process

DECISION ?

Test / Decision / Control (question resulting by yes or no)
Test / Décision / Contrôle (questionnement résultant par oui ou non)

Means and/ or templates used
Moyens et/ou supports utilisés

Support(s) used / document(s) or resulted from a task
Support(s) utilisé(s) / document(s) ou resultant d'une action

Double arrow shows activity flowing between two activities – process
La double flèche montre interactivité entre deux activités - process

2 WORKFLOW DETAILS

PRDUCTION OF WASTE REGARDING ACTIVITES

STEP 1- DISPOSE & SORT WASTE

Regarding type of waste, waste must be disposed and sorted at dedicated waste areas in compliance with waste sorting procedure in appendix 3.2 & Waste management procedure.

STEP 1.1- FROM ALL STAKEHOLDERS

All waste must be disposed and sorted at dedicated waste areas.

STEP 1.2- SPECIFIC FOR MAINTENANCE PROVIDERS

All maintenance providers handle on their own dangerous waste generated from activities (e.g. of dangerous waste involved: refrigerants fluids, aerosols, soiled clothes, waste oil, etc.).

STEP 2- WASTE COLLECTION

STEP 2.1- INFORM DATA4 OF WASTE SORTING

Waste subcontractor informs DATA4 when sorting is wrongly performed by taking pictures of wrong sorting on site. When sorting & waste are well disposed, subcontractor should also take pictures of good practices to facilitate communication & awareness.

STEP 2.2- SORT WHEN NEEDED WASTE

When waste sorting is poorly performed by stakeholders (client, providers' clients, etc.), waste subcontractor performs waste sorting as much as possible.

STEP 2.3- COLLECT & TRANSPORT WASTE

Waste must be collected from waste areas at the rear of each building. Once collected they must be transferred at the waste disposal area. For huge container such as paperboard terminals or 15m3 bins, waste subcontractor organises the extraction.

STEP 2.4- COMMUNICATE TO STAKEHOLDERS

Periodically DATA4 informs to all stakeholders of good practices and ways of improvements in terms of waste sorting.

STEP 3- COMPLY WITH ALL REGULATORY REQUIREMENTS IN FORCE

Every stakeholder must comply with regulation in force. E.g. dangerous waste must be accompanied with "Waste tracking slip" ("Bordereau de Suivi des Déchets" in France) document, as well as final handling of waste must be geared with a "Certificat d'Acceptation Préalable (CAP)". Every final handling contractor for waste must be authorized to collect and treat waste produced from DATA4 campuses.

STEP 4- REPORT & UPLOAD DOCUMENT INTO WASTE TRACKING TOOL

All operations related to waste handling must be reported into the waste tracking tool (TENNAXIA tool). All mandatory documents such as "BSD" & "CAP" must be upload in the tool. Quantity and verbatim are detailed into this tool.

STEP 5- WASTE SUBCONTRACTOR TREATS WASTE

Regarding their expertise waste subcontractor treats waste by following pyramid of waste handling:

STEP 6- REPORT PERIODICALLY TO DATA4

Waste subcontractor report on regular basis activities related to waste management. This includes meetings, report of KPIs, report of onsite anomalies observed, etc.

STEP 7- UPDATE PROCESS / PROCEDURES WHEN NEEDED

Data4 (Conformity department) updates process / procedures whenever it is required by legal requirements or regarding on field feedbacks. Documents updates must follow "GR-ALL-BP6-PRO- IMS Document Management" process. CSM manual is updated by CSM team if document updates involve the clients.

STEP 8- COMMUNICATE TO STAKEHOLDERS UPDATES

Data4 (Conformity department) communicates on regular basis updates regarding waste management / sorting (KPIs, good practices, ways of improvements, etc.).

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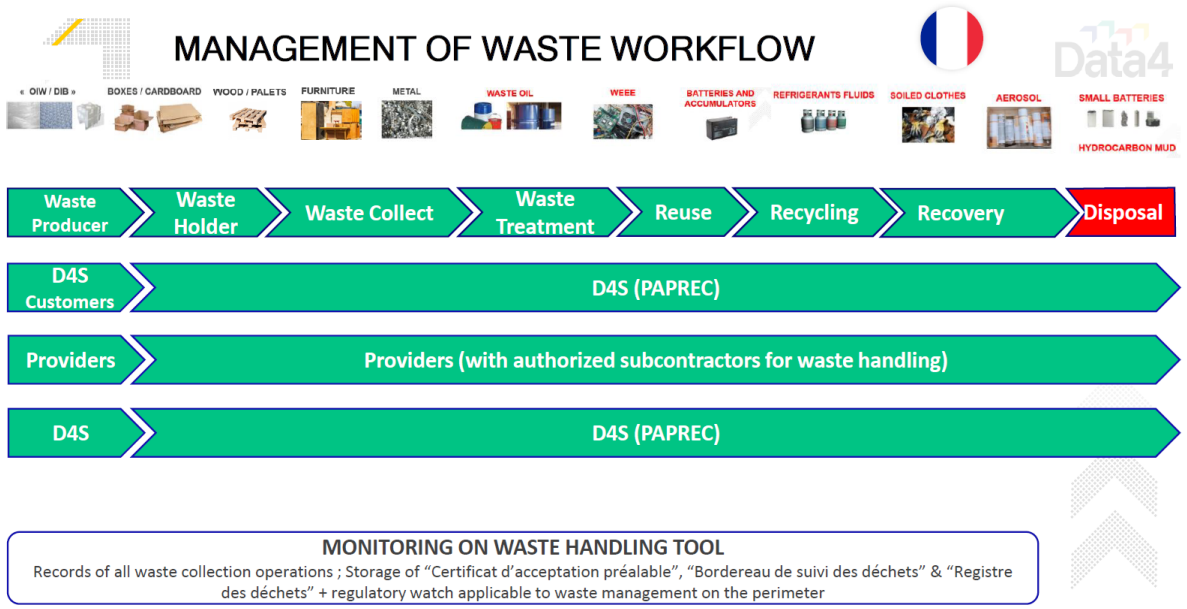
3 APPENDICES

3.1- DETAILED WORKFLOWS



3.2- WASTE MANAGEMENT PROCEDURES

Data4 CAMPUS PARIS

Data4 GOOD ENVIRONMENT

GUIDE OF GOOD PRACTICES FOR WASTE SORTING – DC AREA

THE WASTE AREAS ARE LOCATED AT THE REAR OF EACH DATA CENTER NEAR THE DELIVERY PLATFORM: THEY ARE MATERIALIZED BY GREEN ZEBRAS ON THE GROUND & "WASTE TYPE" SIGNS

	TYPE OF WASTE	CONTAINER / AREA	SPECIFIC INSTRUCTIONS
HANDLED BY DATA4	ORDINARY INDUSTRIAL WASTE (OIW)	« OIW » ROLLING BIN 770L CAPACITY	• PLASTIC, POLYSTYRENE, FOAM, ETC. • CARDBOARD ONLY WHEN PLASTIC, POLYSTYRENE OR FOAM ARE NOT REMOVABLE
	CARDBOARD	CARDBOARD TERMINAL 5 M3 CAPACITY	• CARDBOARD UNMOUNTED OF ANY PLASTIC FILM, POLYSTYRENE OR FOAM PLEASE FOLD YOUR CARDBOARD TO OPTIMIZE THE FILLING OF THE TERMINAL
	WOOD	WOOD AREA	• PALLETS, WOODEN REELS, PLANKS, CRATES & ALL OTHER PRODUCTS IN WOOD ONLY PLEASE STACK THEM PROPERLY IN THE AREA!
	METAL	METAL PALLET BOX	• STEEL, ALUMINUM, STAINLESS STEEL, COPPER & ALL OTHER COMPONENTS IN METAL ONLY PLEASE DON'T PUT WEEE!
	FURNITURE	FURNITURE AREA	• TABLES, CHAIRS, FILING CABINETS, SHELVES, DRAWERS & ALL OTHER OFFICE FURNITURE ONLY PLEASE STACK THEM PROPERLY IN THE AREA!
	SMALL BATTERY	DC ENTRANCE	• ALKALINE, SALINE, BUTTON BATTERIES, ETC. ONLY PLEASE DON'T PUT OTHER BATTERIES
	WASTE ELECTRICAL AND ELECTRONIC EQUIPMENT* (WEEE) *undertaken by DATA4 according to contract with the customer	WEEE MESH CAGE	• COMPUTERS, MONITORS, KEYBOARDS, PRINTERS, TELEPHONES & ALL OTHER ELECTRIC & ELECRONIC DEVICES ONLY

HAZARDOUS WASTE OTHER THAN BATTERIES / WEEE MUST BE MANAGED DIRECTLY BY THE COMPANIES THAT GENERATE IT → E.G. PAINT, AEROSOL, SOILED CLOTH AND ABSORBENT, USED OIL, SOLVENT, MUD, BATTERY, ETC.

NON-HAZARDOUS WASTE FROM DATA4 MAINTENANCE OPERATIONS THAT CANNOT BE PLACED IN THE ABOVE CONTAINERS/AREAS MUST BE TAKEN DIRECTLY TO A WASTE DISPOSAL SITE BY THE COMPANIES THAT GENERATE IT → E.G. BULKY BI-MATERIAL COOLING SYSTEM FILTER

IN THE EVENT OF A SIGNIFICANT MOVE IN INTO A DC, A TIPPER (30 M3, 15 M3 CAPACITY, ETC.) MAY BE REQUESTED (PLEASE CONTACT YOUR REFERRING CSM) AND PROVIDED ON CONDITION THAT CONTAINERS & AREAS LISTED ABOVE ARE FILLED AS MUCH AS POSSIBLE. ONLY THE FOLLOWING WASTE ARE AUTHORIZED IN A TIPPER: PLASTIC, METAL, WOOD, CARDBOARD AND GLASS

A QUESTION? AN ISSUE? → tousvigilants@data4group.com

Z:\045 - PMS - CERTIFICATIONS\A6.1.2 Waste management 15/02/2022

Data4 CAMPUS PARIS

Data4 GOOD ENVIRONMENT

GUIDE DES BONNES PRATIQUES DE TRI DES DECHETS – BUREAUX PAR1

LES POUBELLES POUR LE TRI DES DECHETS SE SITUENT DANS LES ESPACES CAFETARIA ET DANS CHACUN DES BUREAUX. LES TYPES DE DECHET SONT DIRECTEMENT INSCRITS SUR LES POUBELLES.

	TYPES DE DECHETS	CONTENANTS	CONSIGNES SPECIFIQUES
TRAITES PAR DATA4	DECHETS TOUT VENANT 	POUBELLE GRISE « AUTRES DECHETS » 	• ORGANIQUE, ALIMENTAIRE, • BOUTEILLE PLASTIQUE, POLYSTYRENE, MOUSSE, • ESSUIE-TOUT SOUILLE, • CANNETTES METALLIQUES VIDES, • ETC.
	PAPIER – CARTONS PLIES 	POUBELLE BLEUE « PAPIER » 	• PAPIER • CARTON DEFAITS DE TOUT FILM PLASTIQUE, POLYSTYRENE OU MOUSSE PLIER LES CARTONS POUR OPTIMISER LE REMPLISSAGE DES POUBELLES !

LES DECHETS PAPIERS CONTENANT DES INFORMATIONS SENSIBLES DOIVENT ETRE DETRUITS A LA BROYEUSE.

UNE QUESTION ? UN PROBLEME ? → tousvigilants@data4group.com

Data4 CAMPUS PARIS

Data4 GOOD ENVIRONMENT

GUIDE DES BONNES PRATIQUES DE TRI DES DECHETS – ZONE CHANTIER

LES ZONES DE TRI DES DECHETS SONT MATERIALISEES PAR DES POTEAUX D'AFFICHAGE DE TRI « TYPE DE DECHETS ». LES ZONES DE DECHETS SONT MOUVANTES EN FONCTION DE L'EVOLUTION DES CHANTIERS

	TYPES DE DECHETS	CONTENANTS / ZONES	CONSIGNES SPECIFIQUES
TRAITES PAR DATA4	DECHET INDUSTRIEL BANAL (DIB)	BENNE 15 M3 DIB	• PLASTIQUE, POLYSTYRENE, MOUSSE, ETC. • CARTON UNIQUEMENT LORSQUE LE PLASTIQUE, POLYSTYRENE OU LA MOUSSE NE SONT PAS DETACHABLES
	CARTON	BENNE 15 M3 CARTON	• CARTON, ETC. DEFAITS DE TOUT FILM PLASTIQUE, POLYSTYRENE OU MOUSSE PLIER LES CARTONS POUR OPTIMISER LE REMPLISSAGE DES BORNES !
	BOIS	BENNE 15 M3 BOIS	• PALETTES, TOURETS, PLANCHES, CAGETTES ET TOUT AUTRE COMPOSANT EN BOIS <u>UNIQUEMENT</u>
	METAL	BENNE 15 M3 METAL	• ACIER, ALUMINIUM, INOX, CUIVRE ET TOUT AUTRE COMPOSANT EN METAL <u>UNIQUEMENT</u>
	GRAVAT	BENNE 15 M3 GRAVAT	• TOUT TYPE DE GRAVAT PROPRE (DEPOURVU DE PLATRE)
	PLATRE	BENNE 15 M3 PLATRE	• PLATRE SANS MELANGE

LES <u>DECHETS DANGEREUX</u> DOIVENT ETRE GERES DIRECTEMENT PAR LES SOCIETES QUI LES GENERENT → EXEMPLES : PEINTURE, AEROSOL, CHIFFON ET ABSORBANT SOUILLES, HUILE USAGEE, SOLVANT, BOUE, ETC.

UNE QUESTION ? UN PROBLEME ? → tousvigilants@data4group.com

Z:\DAE - PMB - CERTIFICATIONS\#6.1.2 Waste management 14/04/2023

Data4 CAMPUS PARIS — Data4 GOOD ENVIRONMENT

GUIDE DES BONNES PRATIQUES DE TRI DES DECHETS – IT DATA4

LES ZONES DE TRI DES DECHETS SE SITUENT A L'ARRIERE DE CHAQUE DC A PROXIMITE DES QUAIS DE LIVRAISON : ELLES SONT MATERIALISEES PAR DES ZEBRAS VERTS AU SOL ET DES PANNEAUX « TYPE DE DECHETS »

	TYPES DE DECHETS	CONTENANTS / ZONES	CONSIGNES SPECIFIQUES
TRAITES PAR DATA4	DECHETS D'EQUIPEMENTS ELECTRIQUES ET ELECTRONIQUES (DEEE) SANS DONNEES	CAGE GRILLAGEE DEEE (D3) 	• ECRANS, CLAVIERS, SOURIS, AUTRES COMPOSANTS ELECTRIQUES ET ELECTRONIQUES NE DISPOSANT PAS DE DONNEES STOCKEES
	DECHETS D'EQUIPEMENTS ELECTRIQUES ET ELECTRONIQUES (DEEE) AVEC DONNEES 	Zone stockage sécurisé D3 R+1	• ORDINATEURS, TELEPHONES, DISQUES DURS, AUTRES COMPOSANTS ELECTRIQUES ET ELECTRONIQUES COMPORTANT DES DONNEES DE STOCKAGE

LES DECHETS D'EQUIPEMENTS ELECTRIQUES ET ELECTRONIQUES (DEEE) COMPORTANT DES DONNEES SONT TRAITES PAR UN PRESTATAIRE RECONNU DANS LE RESPECT DE LA CONFIDENTIALITE DES DONNEES ET DU RECYCLAGE LORS DE LA DESTRUCTION DES DEEE

CERTIFICAT DE DESTRUCTION DIGITAL

NOUS CERTIFIONS QUE L'ENTREPRISE

DATA4

CERTIFICAT DE RECYCLAGE DDIT

NOUS CERTIFIONS QUE L'ENTREPRISE

DATA4

UNE QUESTION ? UN PROBLEME ? → tousvigilants@data4group.com

Z:\D4S - PMB - CERTIFICATIONS\#6.1.2 Waste management — 20/09/2022

Data4 CAMPUS MADRID

Data4 GOOD ENVIRONMENT

GUIDE OF GOOD PRACTICES FOR WASTE SORTING – DC AREA

THE WASTE AREAS ARE LOCATED AT THE REAR OF EACH DATA CENTER NEAR THE DELIVERY PLATFORM: THEY ARE MATERIALIZED BY GREEN ZEBRAS ON THE GROUND & "WASTE TYPE" SIGNS

TYPE OF WASTE	CONTAINER / AREA	SPECIFIC INSTRUCTIONS
CARDBOARD	CARDBOARD	• CARDBOARD UNMOUNTED OF ANY PLASTIC FILM, POLYSTYRENE OR FOAM PLEASE FOLD YOUR CARDBOARD TO OPTIMIZE THE FILLING OF THE TERMINAL
WOOD	WOOD AREA	• PALLETS, WOODEN REELS, PLANKS, CRATES & ALL OTHER PRODUCTS IN WOOD ONLY PLEASE STACK THEM PROPERLY IN THE AREA!
PLASTIC	PLASTIC AREA	• PLASTIC, BOTTLES, PACKAGES

NON-HAZARDOUS WASTE FROM DATA4 MAINTENANCE OPERATIONS THAT CANNOT BE PLACED IN THE ABOVE CONTAINERS/AREAS MUST BE TAKEN DIRECTLY TO A WASTE DISPOSAL SITE BY THE COMPANIES THAT GENERATE IT → E.G. BULKY BI-MATERIAL COOLING SYSTEM FILTER

HAZARDOUS WASTE MUST BE MANAGED DIRECTLY BY THE COMPANIES THAT GENERATE IT → E.G. WEEE, PAINT, AEROSOL, SOILED CLOTHS AND ABSORBENTS, USED OIL, SOLVENTS, MUDS, BATTERIES, ETC.

A QUESTION? AN ISSUE?

Email: bevigilant@data4group.com

Phone: +34 911 98 78 32

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Data4 CAMPUS MADRID

Data4 GOOD ENVIRONMENT

GUIDE OF GOOD PRACTICES FOR WASTE SORTING – DC AREA

	TYPE OF WASTE	CONTAINER / AREA	SPECIFIC INSTRUCTIONS
HANDLED BY DATA4	ORGANIC ORDINARY WASTE		• FOOD ETC.
	PAPER ORDINARY WASTE		• PAPER, CARDBOARD ETC.
	PLASTIC ORDINARY WASTE		• PLASTIC, BOTTLES, PACKAGES

There are appropriate bins settled throughout the datacenter which allow the users to sort their waste responsibly.

A QUESTION? AN ISSUE?

Email: bevigilant@data4group.com

Phone: +34 911 98 78 32

Data4 CAMPUS MADRID

Data4 GOOD ENVIRONMENT

GUIDE OF GOOD PRACTICES FOR WASTE SORTING – CONSTRUCTION AREA

THE WASTE SORTING AREAS ARE MATERIALIZED BY "TYPE OF WASTE" DISPLAYS PUT ON THE DUMPSTER. WASTE AREAS ARE MOVABLE ACCORDING TO THE EVOLUTION OF SITES

TYPES OF WASTE	CONTAINERS	SPECIFIC INSTRUCTIONS
PLASTIC	15M3 PLASTIC DUMPSTER	• PLASTIC, POLYSTYRENE, FOAM, ETC. • CARDBOARD ONLY WHEN PLASTIC, POLYSTYRENE OR FOAM ARE NOT REMOVABLE
CARDBOARD	15M3 CARDBOARD DUMPSTER	• CARDBOARD UNMOUNTED OF ANY PLASTIC FILM, POLYSTYRENE OR FOAM PLEASE FOLD YOUR CARDBOARD TO OPTIMIZE THE FILLING OF THE TERMINAL
BOIS	15M3 WOOD DUMPSTER	• PALLETS, WOODEN REELS, PLANKS, CRATES & ALL OTHER PRODUCTS IN WOOD ONLY
METAL	15M3 METAL DUMPSTER	• STEEL, ALUMINUM, STAINLESS STEEL, COPPER & ALL OTHER COMPONENTS IN METAL ONLY
CONCRETE	15M3 BULKY WASTE	• ANY TYPE OF CLEAN CONCRETE

HAZARDOUS WASTE MUST BE MANAGED DIRECTLY BY THE COMPANIES WHICH GENERATE IT → E.G. PAINT, AEROSOL, SOILED CLOTH AND ABSORBENT, USED OIL, SOLVENT, MUD, ETC.

A QUESTION? AN ISSUE?

Email: bevigilant@data4group.com

Phone: +34 911 98 78 32

Z:\045 - PMB - CERTIFICATIONS\46.1.2 Waste management 11/07/2023

Data4 CAMPUS MILAN

Data4 GOOD ENVIRONMENT

BUONE PRATICHE PER LA RACCOLTA DIFFERENZIATA - AREA DC

LE AREE DI SMALTIMENTO SI TROVANO SUL RETRO DI OGNI DATA CENTER, VICINO ALLA PIATTAFORMA DI CONSEGNA: SONO SEGNALATE DA STRISCE VERDI IN DIAGONALE A TERRA E DALLA SCRITTA "TIPO DI RIFIUTO"

	TIPO DI RIFIUTO	CONTAINER / AREA	ISTRUZIONI SPECIFICHE
GESTITO DA DATA4	RIFIUTI INDUSTRIALI ORDINARI (OIW)	CONTAINER « OIW »	• PLASTICA, POLISTIROLO, CELLOPHANE, SCHIUMA, ECC. • CARTONE SOLO SE LA PLASTICA, IL POLISTIROLO O LA SCHIUMA NON SONO RIMOVIBILI
	CARTONE	CONTAINER « CARTONE »	• CARTONE NON ASSEMBLATO A PELLICOLE DI PLASTICA, POLISTIROLO O SCHIUMA • PIEGARE IL CARTONE PER OTTIMIZZARE IL RIEMPIMENTO DEL CONTENITORE
	LEGNO	CONTAINER « LEGNO »	• PALLET, BOBINE DI LEGNO, ASSI, CASSE E TUTTI GLI ALTRI PRODOTTI SOLO IN LEGNO
	METALLO	CONTAINER « METALLO »	• ACCIAIO, ALLUMINIO, ACCIAIO INOX, RAME E TUTTI GLI ALTRI COMPONENTI ESCLUSIVAMENTE IN METALLO • NO PIOMBO!

I RIFIUTI NON PERICOLOSI PROVENIENTI DA OPERAZIONI DI MANUTENZIONE DATA4 CHE NON POSSONO ESSERE COLLOCATI NEI CONTAINER DI CUI SOPRA DEVONO ESSERE GESTITI DIRETTAMENTE DALLE AZIENDE CHE LI HANNO PRODOTTI, AD ESEMPIO I FILTRI INGOMBRANTI DEL SISTEMA DI RAFFREDDAMENTO IN BI-MATERIALE, ECC.

I RIFIUTI PERICOLOSI DEVONO ESSERE GESTITI DIRETTAMENTE DALLE AZIENDE CHE LI HANNO GENERATI, COME AD ESEMPIO RIFIUTI SOLIDI URBANI, VERNICI, AEROSOL, PANNI SPORCHI E ASSORBENTI, OLI ESAUSTI, SOLVENTI, FANGHI, BATTERIE, ECC.

TI SERVONO MAGGIORI INFORMAZIONI? Invia un'e-mail a 7mcsecurity@data4group.com

Data4 CAMPUS MILAN

Data4 GOOD ENVIRONMENT

GUIDA ALLE BUONE PRASSI PER LA RACCOLTA DIFFERENZIATA – AREE DI COSTRUZIONE

LE AREE DI RACCOLTA DIFFERENZIATA SONO EVIDENZIATE E DA CASSONI CON ESPOSTO IL "TIPO DI RIFIUTO". LE AREE RIFIUTI SONO MOBILI IN BASE ALL'EVOLUZIONE DEI SITI.

	TIPOLOGIE DI RIFIUTI	CONTENITORI	ISTRUZIONI SPECIFICHE
TRATTATI DA DATA4	PLASTICA	CASSONE PER PLASTICA 15M3	• PLASTICA, POLISTIROLO, SCHIUMA, ECC. • CARTONE SOLO QUANDO PLASTICA, POLISTIROLO O SCHIUMA NON SONO RIMOVIBILI
	CARTONE	CASSONE PER CARTONE 15M3	• CARTONE PRIVO DI QUALSIASI FILM PLASTICO, POLISTIROLO O SCHIUMA SI PREGA DI PIEGARE IL CARTONE PER OTTIMIZZARE IL RIEMPIMENTO DEL CASSONE
	LEGNO	CASSONE PER LEGNO 15M3	• PALLET, BOBINE DI LEGNO, TAVOLE, CASSE E TUTTI GLI ALTRI PRODOTTI <u>SOLO IN LEGNO</u>
	METALLO	CASSONE PER METALLO 15M3	• ACCIAIO, ALLUMINIO, ACCIAIO INOSSIDABILE, RAME E TUTTI GLI ALTRI COMPONENTI <u>SOLO IN METALLO</u>
	CALCESTRUZZO	CASSONE PER CEMENTO PULITO DA 15M3	• QUALSIASI TIPO DI CALCESTRUZZO PULITO (SENZA GESSO)
	MALTA	CASSONE PER GESSO 15M3	• GESSO NON MISCELATO

I RIFIUTI PERICOLOSI DEVONO ESSERE GESTITI DIRETTAMENTE DALLE AZIENDE CHE LI PRODUCONO (ES. VERNICE, AEROSOL, PANNI CONTAMINATI E ASSORBENTI, OLIO USATO, SOLVENTE, FANGO, ECC.)

UNA DOMANDA? UN PROBLEMA? ➔ invia un'email a 7mcsecurity@data4group.com

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4 GLOSSARY

SPECIFIC GLOSSARY (ADAPTED GLOSSARY FOR THIS SPECIFIC PROCEDURE):

N.A.

GENERIC GLOSSARY (ALL PROCESS APPLICABLE):

ABUSIVE REQUEST	MEANS ANY REQUEST FOR A CURATIVE MAINTENANCE OPERATION MADE BY THE CUSTOMER AND PERFORMED BY A TECHNICIAN ON A CUSTOMER EQUIPMENT OR ON ANY INSTALLATION LOCATED IN THE DATA CENTRE AREA OF THE MARCOUSSIS SITE AND/OR IN THE DUAL BUILDING OR BETWEEN THE DATA CENTRE AREA AND THE DUAL BUILDING FOR WHICH A FAILURE OF THE CABLING VIA THE INTERCONNECTION ROOM AND/OR OF THE DARK FIBER HAS NOT BEEN ESTABLISHED BY THE SUPPLIER.
ADDITIONAL SERVICES	MEANS THE ADDITIONAL AND/OR OPTIONAL SERVICES LISTED IN **APPENDICES 7 AND 8,** WHICH THE CUSTOMER MAY DECIDE TO ORDER FROM THE SUPPLIER OVER THE COURSE OF THE AGREEMENT, ON A PURCHASE ORDER OR IN AN ADDITIONAL CLAUSE, AS WELL AS THOSE SPECIFIED IN THE **SPECIFIC CONDITIONS** IF THEY HAVE BEEN SUBSCRIBED FOR ON THE AGREEMENT SIGNATURE DATE.
AGREEMENT	MEANS THE CONTRACTUAL DOCUMENTS DEFINED BETWEEN THE SUPPLIER AND THE CUSTOMER GOVERNING THE TERMS AND CONDITIONS FOR MAKING THE SERVICES AVAILABLE BY THE SUPPLIER AND COMPRISING THE SPECIAL CONDITIONS, THE GENERAL TERMS AND CONDITIONS, THE APPENDICES AND THE PURCHASE ORDERS
AIR CONDITIONING	MEANS THE SYSTEM PERMITTING A REGULATION OF THE TEMPERATURE AND HUMIDITY IN THE IT ROOMS, WHICH IS NECESSARY FOR THE PROPER FUNCTIONING OF THE CUSTOMER EQUIPMENT
BREACH TO THE SECURITY OF THE CUSTOMER HOSTING SPACE	MEANS, FOR THE PURPOSES OF CALCULATING THE PENALTIES FOR THE NON-ACHIEVEMENT OF THE SERVICE LEVEL, ANY ENTRY (ENTRY BY SEVERAL PERSONS AT THE SAME TIME AND FOR THE SAME CAUSE REPRESENTS ONLY ONE SINGLE, SAME ENTRY) INTO THE CUSTOMER HOSTING SPACE OTHER THAN A MULTI-CUSTOMER ROOM, BY ONE OR SEVERAL PERSONS ; (a) NOT APPEARING ON THE LIST OF PERMANENT ACCESS OR WHO ARE NOT PERMITTED IN ACCORDANCE WITH THE PROVISIONS OF **ARTICLE 15.2** OF THE **GENERAL TERMS AND CONDITIONS** (NOTING THAT ANY ENTRY BY A PERSON WHO HAS NOT BEEN WITHDRAWN FROM THE LIST OF PERMANENT ACCESS BY THE CUSTOMER ITSELF IN THE CUSTOMER PORTAL WILL NOT CONSTITUTE A BREACH TO THE SECURITY OF THE CUSTOMER HOSTING SPACE); OR (b) WHO IS (ARE) NOT AUTHORIZED FOR THIS PURPOSE BY THE SUPPLIER, INCLUDING BUT NOT LIMITED TO FOR THE PURPOSES OF AN INTERVENTION TO PERFORM AUDITS, INSTALLATIONS, CONNECTIONS, MAINTENANCE, MONITORING AND SUPERVISION OF INFRASTRUCTURE, REGULATORY CONTROL AND CLEANING, AS WELL AS FOR OPERATIONS ON THE INFRASTRUCTURE FRAMEWORK AND EQUIPMENT RELATED TO THE CUSTOMER HOSTING SPACE, INCLUDING, IN PARTICULAR BUT NOT EXCLUSIVELY, THE CABLE TRAYS AND THE ELECTRICAL DISTRIBUTION SYSTEM OR AIR-CONDITIONING SYSTEM.
BUSINESS DAY	MEANS ANY CALENDAR DAY OTHER THAN SATURDAY, SUNDAY OR HOLIDAYS IN THE COUNTRY IN WHICH THE DATA CENTRE BUILDING IS LOCATED
BUSINESS HOURS	MEANS THE FOLLOWING TIME SLOTS : MONDAY THROUGH FRIDAY, FROM 9 A.M. TO 6 P.M. EXCLUDING HOLIDAYS AND WEEKENDS.
CABLING	MEANS GENERICALLY THE ESTABLISHMENT OF A PHYSICAL LINK USING, AMONG OTHERS, COPPER AND OPTICAL FIBER, DESIGNED TO TRANSPORT LOW CURRENTS BETWEEN CUSTOMER EQUIPMENT AND/OR THE CARRIER'S EQUIPMENT. TWO TYPES OF CABLING EXIST : • CABLING OUTSIDE THE INTERCONNECTION ROOM • CABLING VIA THE INTERCONNECTION ROOM
CABLING OUTSIDE THE INTERCONNECTION ROOM	MEANS THE FOLLOWING SERVICES : • CABLING BETWEEN THE IT ROOMS OF A GIVEN DATA CENTRE BUILDING • INTERNAL CABLING • PATCHING • DARK FIBER
CABLING SERVICE	MEANS ALL THE SERVICES PROVIDED BY THE SUPPLIER RELYING ON BARE COPPER OR OPTIC FIBER CABLING.
CABLING VIA THE INTERCONNECTION ROOM	MEANS THE FOLLOWING SERVICES : • INTERCONNECTION SERVICE (VIA INTERCONNECTION OR VIA CROSS CONNECT) • PRE-CABLING SERVICE
CAGING	MEANS THE CAGING REQUIRED TO SEPARATE SEVERAL CUSTOMER HOSTING SPACES, AND IN PARTICULAR SEVERAL DEDICATED IT CAGES FROM ONE ANOTHER. IN THEIR STANDARD FORM, THE GRIDS ARE 2.7 METERS HIGH.
CARRIER HOSTING SPACE	MEANS THE CUSTOMER CATEGORIZED AS CARRIER IN THE **SPECIAL CONDITIONS**.
COMMANDO SOCKETS	MEANS THE POWER OUTLETS OR BOXES TO WHICH THE POWER STRIPS ARE CONNECTED
COMPLETION	MEANS THE EFFECTIVE DELIVERY OF THE VARIOUS SERVICES ORDERED FROM THE SUPPLIER IN ACCORDANCE WITH **APPENDIX 2**
CONFIDENTIAL INFORMATION	MEANS THE TERMS AND CONDITIONS OF THE AGREEMENT, ANY COMMERCIAL, FINANCIAL, TECHNICAL, LEGAL, MARKETING DATA ATTACHED TO ONE OF THE PARTIES' KNOW-HOW OR BUSINESS SECRETS, PERSONAL DATA, INFORMATION CONCERNING THE SECURITY OF THE SITES OR, MORE GENERALLY, ANY INFORMATION OF ANY NATURE WHATSOEVER CONCERNING A PARTY, ONE OF ITS SUBSIDIARIES OR THEIR RESPECTIVE ACTIVITIES, AND COMMUNICATED DIRECTLY OR INDIRECTLY BY IT(THEM) TO THE OTHER PARTY – IN WRITING, VERBALLY OR BY ANY OTHER MEANS – PRIOR TO OR FOLLOWING THE CONCLUSION OF THE AGREEMENT, AS THE CASE MAY BE.
CONNECTED	MEANS A CUSTOMER OR A CARRIER WHO IS SUBJECTED TO A CONNECTION REQUEST ON THE CONDITIONS SET FORTH IN **APPENDIX 2**
CONNECTOR	MEANS THE CUSTOMER INITIATING A CONNECTION REQUEST ON THE CONDITIONS SET FORTH IN **APPENDIX 2**
CONSUMPTION THRESHOLD	MEANS THE ELECTRICAL POWER COVERED BY THE SERVICE FEE, AND WARRANTING AN ADDITIONAL SERVICE FEE INVOICE FROM THE SUPPLIER TO THE CUSTOMER IN THE EVENT OF AN OVERRUN AS PER THE TERMS AND CONDITIONS DESCRIBED IN **ARTICLE 1.2.2.** OF **APPENDIX 2.**
CONTROLLER	MEANS, UNDER **ARTICLE 18 OF THE GENERAL TERMS AND CONDITIONS,** THE NATURAL PERSON OR LEGAL ENTITY, THE PUBLIC AUTHORITY, THE SERVICE OR ANOTHER ORGANIZATION WHICH DETERMINES, ALONE OR JOINTLY WITH OTHERS, THE PROCESSING PURPOSES AND MEANS; WHEN THE PURPOSES AND MEANS OF THIS PROCESSING ARE DETERMINED BY EU LAWS OR THE LAWS OF A MEMBER STATE, THE CONTROLLER MAY BE APPOINTED AND THE SPECIFIC CRITERIA WHICH APPLY TO HIS APPOINTMENT MAY BE PROVIDED BY EU LAWS OR BY THE LAWS OF A MEMBER STATE.
CUSTOMER	MEANS EITHER THE SUPPLIER'S CO-CONTRACTOR SUCH AS SPECIFIED IN THE PARTIES' APPEARANCE IN THE **SPECIFIC CONDITIONS** OF THE AGREEMENT, OR A CARRIER WHEN THE BOX TO THIS EFFECT HAS BEEN TICKED IN THE **SPECIFIC CONDITIONS**
CUSTOMER EQUIPMENT	MEANS THE EQUIPMENT INSTALLED IN THE CUSTOMER HOSTING SPACE WHICH BELONGS TO THE CUSTOMER OR TO HIS OWN CUSTOMERS, AND IN PARTICULAR THE SERVERS, STORAGE RACKS, NETWORK EQUIPMENT, ETC.
CUSTOMER HOSTING SPACE	MEANS ONE OF THE SERVICES REFERRED TO IN **ARTICLE 1** OF **APPENDIX 2**, NAMELY, AND DEPENDING ON THE CASE, A DEDICATED DATA CENTRE BUILDING, A DEDICATED IT ROOM, A DEDICATED IT CAGE OR, IN A MULTI-CUSTOMER ROOM, ONE OR SEVERAL DEDICATED IT RACK(S) OR A PHYSICAL LOCATION. IN THE EVENT THAT THE CUSTOMER IS CATEGORIZED AS A CARRIER IN THE **SPECIFIC CONDITIONS** ONLY THE OPTION MULTI-CUSTOMER ROOM CAN BE SUBSCRIBED.
CUSTOMER SERVICE MANUAL	MEANS THE DOCUMENT PROVIDED TO THE CUSTOMER BY THE SUPPLIER CONTAINING THE SUPPLIER'S OPERATIONAL PROCEDURES.
CUSTOMER SUPPORT	MEANS THE SUPPLIER'S CUSTOMER SERVICE RESPONSIBLE FOR RESPONDING TO THE CUSTOMER'S OPERATIONAL PROBLEMS – SUCH AS THE RESOLVING OF INCIDENTS AND TECHNICAL INTERRUPTIONS – AS WELL AS REQUESTS FOR INFORMATION. CUSTOMER SUPPORT CONSTITUTES THE CUSTOMER'S PREFERRED POINT OF CONTACT AVAILABLE 24/7, IN FRENCH AND IN ENGLISH.
DARK FIBER	REFERS TO THE SERVICE REFERRED TO IN **ARTICLE 2.2.4** OF **APPENDIX 2.**
DATA CENTRE BUILDING	MEANS THE BUILDINGS THE SUPPLIER IS THE OWNER OR TENANT OF AND ON WHICH IT OPERATES ITS ACTIVITY AND INCLUDING DEDICATED DATA CENTRE BUILDING
DEDICATED DATA CENTRE BUILDING	MEANS THE BUILDING IN WHICH THE DEDICATED IT ROOMS ARE MADE AVAILABLE TO CUSTOMERS IN THE FRAMEWORK OF THE OFFER REFERRED TO IN **APPENDIX 2**
DEDICATED IT CAGE	MEANS THE CUSTOMER HOSTING SPACE EXCLUSIVELY RESERVED TO THE CUSTOMER WITHIN AN IT ROOM, AND MARKED USING A METAL CAGE
DEDICATED IT RACK	MEANS THE RACK(S) MADE AVAILABLE TO THE CUSTOMER BY THE SUPPLIER EXCLUSIVELY IN THE FRAMEWORK OF THE MULTI-CUSTOMER ROOM REFERRED TO IN **ARTICLE 1** OF **APPENDIX 2**
DEDICATED IT ROOM	MEANS THE IT ROOM PLACED AT THE EXCLUSIVE DISPOSAL OF ONE CUSTOMER BY THE SUPPLIER IN WHICH HE CAN INSTALL THE CUSTOMER EQUIPMENT.
DEMARCATION POINT OF SERVICE	MEANS THE LIMIT BEYOND WHICH THE SUPPLIER IS NO LONGER RESPONSIBLE FOR INTERRUPTIONS AND/OR FAILURES OF THE SERVICES UNDER THE AGREEMENT.
DUAL BUILDING	MEANS THE DATA CENTRE BUILDING LOCATED OUTSIDE THE MARCOUSSIS SITE, ON RUE D'ANGIBOUST, IN THE LA FONTAINE DE JOUVENCE ACTIVITY ZONE IN MARCOUSSIS (91460)
ELECTRICAL CHAIN	MEANS THE CHAIN OF COMPONENTS REQUIRED TO DELIVER THE ELECTRICAL POWER SUPPLY TO THE CUSTOMER
ELECTRICAL CONSUMPTION	MEANS THE QUANTITY OF ELECTRICAL POWER EFFECTIVELY CONSUMED BY THE CUSTOMER
ELECTRICAL POWER	MEANS THE LEVEL OF ELECTRICAL POWER ACTUALLY CALLED BY THE CUSTOMER AND EXPRESSED IN KILOWATTS.
ELECTRICAL POWER SUPPLY	MEANS THE SUPPLY OF ALTERNATING CURRENT REFERRED TO IN **ARTICLE 1.2** OF **APPENDIX 2**
ELECTRICITY	MEANS THE SOURCE OF ELECTRICAL POWER FOR THE SUPPLY OF THE CUSTOMER EQUIPMENT.

ESTIMATED DELIVERY DATE OF HANDOVER DOCUMENT	REFERS TO THE SCHEDULED DATE FOR THE DELIVERY OF THE HANDOVER DOCUMENT SUCH AS REFERRED TO IN THE **SPECIFIC CONDITIONS**
FORCE MAJEURE	REFERS TO ANY EXTERNAL FACT, UNFORESEEABLE AND UNSTOPPABLE EVENT WHICH MAY PREVENT ON OF THE PARTIES FROM PERFORMING ALL OR A PART OF ITS OBLIGATIONS UNDER THE AGREEMENT, OCCURRING FOLLOWING – OR ATTRIBUTABLE TO – AN ACT, AN EVENT, AN OMISSION OR AN ACCIDENT OUTSIDE OF THE REASONABLE CONTROL OF THE PARTY PREVENTED, SUCH THAT USUALLY QUALIFIED BY THE CASE LAW OF THE COURT OF CASSATION AND ARTICLE 1218 OF THE CIVIL CODE
HANDOVER DOCUMENTS	MEANS THE HANDOVER DOCUMENTS ACCEPTED BY THE CUSTOMER WITHIN A PERIOD OF FIVE (5) BUSINESS DAYS. FAILING THIS, THE INSTALLATION WILL BE CONSIDERED AS ACCEPTED BY THE CUSTOMER AND COMPLETION A MATTER OF FACT.
HUBCLOUD	MEANS AN OPTIONAL NETWORK CONNECTION SERVICE ENABLING THE CONNECTION OF ONE OR SEVERAL PUBLIC CLOUDS.
HUB CONNECT INTER CAMPUS	MEANS AN OPTIONAL NETWORK CONNECTIVITY SERVICE BASED ON THE ETHERNET PROTOCOL DELIVERED BETWEEN TWO DISTINCT DEMARCATION POINTS (« POINT-TO-POINT » SERVICE) BETWEEN TWO SITES IN THE SUPPLIER'S DIFFERENT COUNTRIES IF THE CUSTOMER POSSESSES HOSTING SERVICES ON THESE VARIOUS CAMPUSES
INCIDENT	MEANS ANY EVENT PREVENTING THE CUSTOMER'S FROM USING THE EQUIPMENT PRESENT IN ITS CUSTOMER HOSTING SPACE AND CAUSED (I) BY THE FAILURE OF A SERVICE OR AN INFRASTRUCTURE EQUIPMENT, (II) BY A FAILURE ON THE CUSTOMER'S PART IN THE USE OF ITS CUSTOMER EQUIPMENT AND/OR OF A SERVICE OR (III) BY A FAILURE ON THE CUSTOMER'S PART IN THE USE OF ANY EQUIPMENT UNDER ITS CONTROL, WHICH IT UTILIZES IN ITS OWN NAME OR WHICH IS UTILIZED IN ITS NAME OR IN ANY OTHER MANNER, AND WHICH MIGHT CAUSE – OR THREATEN TO CAUSE – AN OPERATIONAL DYSFUNCTION OF THE CUSTOMER EQUIPMENT. EX: A SOFTWARE CONFIGURATION PROBLEM ON A PIECE OF CUSTOMER EQUIPMENT WHICH PREVENTS THE PROPER FUNCTIONING OF THE SERVICE. ONLY THE INCIDENTS REFERRED TO IN POINT (I) CONSTITUTE A SERVICE LEVEL COMMITMENT SUCH AS DESCRIBED IN DETAIL IN **APPENDIX 3** OF THE AGREEMENT AND CAN CALL FOR THE PAYMENT OF PENALTIES.
INFRASTRUCTURE EQUIPMENT	MEANS THE EQUIPMENT IN THE DATA CENTRE BUILDING WHICH IS NECESSARY FOR THE PROPER FUNCTIONING OF THE CUSTOMER HOSTING SPACES. THESE EQUIPMENT INCLUDE IN PARTICULAR THE ELECTRICAL AND AIR-CONDITIONING EQUIPMENT.
INITIAL DURATION OF THE CUSTOMER HOSTING SPACE SERVICE	MEANS THE INITIAL DURATION OF THE CUSTOMER HOSTING SPACE SERVICE DESCRIBED IN THE **SPECIFIC CONDITIONS**. THIS DURATION BEGINS ON THE DATE OF THE CUSTOMER'S ACCEPTANCE OF THE INSTALLATION MADE AVAILABLE TO HIM.
INSTALLATION	MEANS ALL THE TECHNICAL ELEMENTS IN THE CUSTOMER HOSTING SPACE WHICH THE SUPPLIER USES FOR THE PROVISION OF SERVICES, IN PARTICULAR THE EQUIPMENT, THE SOFTWARE, THE TELECOMMUNICATIONS NETWORKS, THE CABLES AND DEVICES
INSTALLATION COSTS	MEANS THE COSTS INCURRED BY THE CUSTOMER OWED IN CONSIDERATION FOR THE PERFORMANCE OF ONE-TIME SERVICES, SUCH AS SPECIFIED IN THE **SPECIFIC CONDITIONS** AND/OR ON THE PURCHASE ORDERS.
INTERCONNECTION ROOM (MMR OR POP ROOM)	MEANS THE ROOM RESERVED FOR INTERCONNECTIONS AND CONNECTIONS BETWEEN: (I) THE CUSTOMER, (II) THE SUPPLIER'S DIFFERENT CUSTOMERS, (III) THE SUPPLIER, AND/OR (IV) THE CARRIERS.
INTERCONNECTION SERVICE	MEANS THE END-TO-END SERVICE DELIVERED BETWEEN (2) TWO DIFFERENT CUSTOMER HOSTING SPACES. THESE TWO CUSTOMER HOSTING SPACES MAY BE FOR THE SAME CUSTOMER OR FOR TWO DIFFERENT CUSTOMERS.
INTERNET SERVICE PROVIDER	REFERS TO ANY PROVIDER OF INTERNET CONNECTION SERVICES.
INTERVENTION TIME	MEANS THE PERIOD WITHIN WHICH THE SUPPLIER UNDERTAKES TO INTERVENE FOLLOWING THE OCCURRENCE OF AN INCIDENT ON AN INTERCONNECTION SERVICE OR ON THE DARK FIBER AND/OR ON THE REMOTE HANDS SERVICES UNDER THE CONDITIONS REFERRED TO IN **APPENDIX 3.**
IT RACK	MEANS THE RACKS BROUGHT BY THE CUSTOMER INTO THE MULTI-CUSTOMER ROOM AND THE DEDICATED IT RACKS REFERRED TO IN **ARTICLE 1** OF **APPENDIX 2.**
IT ROOM	MEANS ANY ROOM LOCATED IN THE DATA CENTRE BUILDING IN WHICH THE CUSTOMERS' EQUIPMENT IS INSTALLED.
LOCATION	REFERS TO THE DEDICATED SPACE FOR THE INSTALLATION BY THE CUSTOMER OF ITS OWN RACK WITHIN AN IT ROOM.
MAINTENANCE	MEANS THE OPERATIONS REFERRED TO IN **ARTICLE 16** OF THE **GENERAL TERMS AND CONDITIONS**
MULTI-CUSTOMER ROOM	MEANS THE AREA AND/OR THE COLOCATION SERVICE OFFER FOR HOUSING THE EQUIPMENT OF SEVERAL CUSTOMERS IN A SHARED AREA.
NON-BUSINESS HOURS	MEANS THE TIME-SLOT OTHER THAN THE BUSINESS HOURS
NOTICE	MEANS ANY NOTICE SENT BY ONE OF THE PARTIES ON THE CONDITIONS SET FORTH IN **ARTICLE 8** OF THE **GENERAL TERMS AND CONDITIONS**
PARTY	MEANS THE SUPPLIER AND/OR THE CUSTOMER.
PATCH PANEL	MEANS THE PANEL (ODF OR PATCH PANEL) INSTALLED BY THE SUPPLIER IN THE CUSTOMER HOSTING SPACE OR IN THE INTERCONNECTION ROOM. IT IS EQUIPPED WITH CONNECTORS PERMITTING THE DELIVERY OF THE INTERCONNECTION SERVICES.
PDU (POWER DISTRIBUTION UNIT)	MEANS THE ELECTRIC DISTRIBUTION SWITCHBOARD PROVIDING ELECTRICAL POWER TO THE CUSTOMER EQUIPMENT AND/OR THE DEDICATED IT RACKS.
PENALTY	MEANS THE AMOUNT WHICH THE SUPPLIER WILL OWE TO THE CUSTOMER IN THE EVENT OF THE FAILURE TO PROVIDE THE SERVICE LEVELS REFERRED TO IN **APPENDIX 3.**
PERMANENT ACCESS LIST	MEANS THE LIST OF THE PERSONS AUTHORIZED BY THE CUSTOMER TO ENTER THE CUSTOMER HOSTING SPACE, IN ACCORDANCE WITH THE PROVISIONS OF **ARTICLE 15** OF THE **GENERAL TERMS AND CONDITIONS**
PERSONAL DATA	MEANS, UNDER ARTICLE 4 OF THE GENERAL DATA PROTECTION REGULATION, ANY INFORMATION PERTAINING TO AN IDENTIFIED OR IDENTIFIABLE NATURAL PERSON ; A NATURAL PERSON WHO CAN BE IDENTIFIED, DIRECTLY OR INDIRECTLY, IN PARTICULAR BY REFERENCE TO AN IDENTIFIER, SUCH AS A NAME, AN IDENTIFICATION NUMBER, LOCATION DATA, AN ONLINE IDENTIFIER, ONE OR SEVERAL SPECIFIC ELEMENTS CORRESPONDING TO HIS PHYSICAL, PHYSIOLOGICAL, GENETIC, PSYCHOLOGICAL, ECONOMIC, CULTURAL OR SOCIAL IDENTITY.
POWER STRIPS	MEANS THE ELECTRICAL CONNECTORS MADE AVAILABLE TO THE CUSTOMER BY THE SUPPLIER IN ORDER TO CONNECT ITS EQUIPMENT AND INCLUDING THE SWITCHES, THE ROUTERS AND SERVERS
PRE-CABLING	MEANS THE PRE-INSTALLATION OF CABLING BETWEEN THE CUSTOMER HOSTING SPACE AND AN INTERCONNECTION ROOM OR ONE OR SEVERAL IT RACKS IN A MULTI-CUSTOMER ROOM AND AN INTERCONNECTION ROOM, AND THIS IN ORDER TO PERMIT DELIVERY OF INTERCONNECTION SERVICES.
PROCEDURAL RULES	MEANS THE RULES IN FORCE, AS THE CASE MAY BE, IN THE DUAL BUILDING OR ON THE MARCOUSSIS SITE, WHICH CAN BE DOWNLOADED ON THE CUSTOMER PORTAL.
PURCHASE ORDER	MEANS A PURCHASE ORDER IN THE FORM SET OUT IN **APPENDIX 6** HERETO, ON WHICH THE CUSTOMER MAY ORDER ADDITIONAL SERVICES FROM THE SUPPLIER OVER THE COURSE OF THE AGREEMENT. ANY PURCHASE ORDER ACCEPTED WILL BE AN INTEGRAL PART OF THE AGREEMENT AND WILL BE SUBJECT TO ALL OF ITS TERMS AND CONDITIONS.
REMOTE HANDS SERVICES	MEANS THE SERVICES REFERRED TO IN **APPENDIX 2** AND CONSISTING IN THE PLACING AT THE CUSTOMER'S DISPOSAL OF A TECHNICIAN RESPONSIBLE FOR PERFORMING TECHNICAL OPERATIONS ON THE CUSTOMER EQUIPMENT, AND IN PARTICULAR THOSE DESCRIBED IN **APPENDIX 7** TO THE SERVICE CATALOGUE
SECURITY DEPOSIT	MEANS THE SECURITY DEPOSIT REFERRED TO IN **ARTICLE 4.7** OF THE **GENERAL TERMS AND CONDITIONS** AND THE AMOUNT OF WHICH IS ESTABLISHED IN THE **SPECIFIC CONDITIONS** IF IT IS APPLIED.
SECURITY SYSTEM	MEANS THE EQUIPMENT AND PROCEDURES PUT INTO PLACE IN ORDER TO ENSURE SECURITY ON THE MARCOUSSIS SITE AND IN THE DUAL BUILDING.
SERVICES	MEANS THE SUM OF SERVICES PROPOSED TO THE CUSTOMER BY THE SUPPLIER IN ACCORDANCE WITH THE TERMS OF THE AGREEMENT.
SERVICE FEE	MEANS A MONTHLY FEE OWED BY THE CUSTOMER TO THE SUPPLIER FOR THE USE AND MAINTENANCE OF THE SERVICES IN OPERATIONAL CONDITION IN ACCORDANCE WITH THE AGREEMENT.
SERVICE LEVEL	MEANS THE SERVICE COMMITMENTS, SUCH AS DESCRIBED IN DETAIL IN **APPENDIX 3** TO THE AGREEMENT, WHICH THE SUPPLIER MAKES TO THE CUSTOMER, WHICH ARE SUBJECT TO PENALTIES.
SIGNING DATE	MEANS THE DATE ON WHICH THE TWO (2) PARTIES HAVE SIGNED THE AGREEMENT. IT CONSTITUTES THE AGREEMENT'S DATE OF EFFECT. FOR ANY PURCHASE ORDER, MEANS THE DATE ON WHICH THE CUSTOMER HAS SIGNED THE PURCHASE ORDER; FOR ANY AMENDMENT TO THE AGREEMENT, MEANS THE DATE ON WHICH THE TWO (2) PARTIES HAVE SIGNED THE AMENDMENT.
SITE	MEANS THE SITE OF THE LOCATION OF THE DATA CENTRE BUILDINGS CONTAINING THE TECHNICAL PREMISES NECESSARY FOR THE SMOOTH RUNNING OF THE INFRASTRUCTURES AND SERVICES SUCH AS DESCRIBED IN THE **SPECIFIC CONDITIONS** AND/OR IN AN ADDITIONAL CLAUSE.
STAGING AREA	REFERS TO THE SPACE MADE AVAILABLE TO THE CUSTOMER BY THE SUPPLIER TO INTEGRATE ITS CUSTOMER EQUIPMENT, AS DESCRIBED IN **APPENDIX 2.**
SUB-CONTRACTOR	MEANS, ACCORDING TO **ARTICLE 17 OF THE GENERAL TERMS AND CONDITIONS**, THE NATURAL PERSON OR LEGAL ENTITY, THE PUBLIC AUTHORITY, SERVICE OR OTHER ORGANIZATION WHICH PROCESSES PERSONAL DATA FOR THE ACCOUNT OF THE CONTROLLER.
SYSTEM OF FIRE DETECTION AND EXTINGUISHING	MEANS THE SYSTEM PERMITTING THE DETECTION AND EXTINGUISHING OF AN INCIPIENT FIRE AS REFERRED TO IN **APPENDIX 2.**
TECHNICIAN	MEANS THE PERSON IN CHARGE OF PROVIDING REMOTE HANDS SERVICES IN ACCORDANCE WITH THE AGREEMENT.
TIME TO REPAIR	MEANS THE PERIOD WITHIN WHICH THE SUPPLIER UNDERTAKES TO REINSTATE AN INTERCONNECTION SERVICE OR THE DARK FIBER UNDER THE CONDITIONS REFERRED TO IN **APPENDIX 3**